



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

20 October 2026

DIVISION MEMORANDUM

No. 689 s. 2026

**THE JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL
TECHNICAL-VOCATIONAL-LIVELIHOOD SPECIALIZATION DIVISION
INSPECTION AND MONITORING TEAM**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Secondary Schools
Heads, Unit/Section
All Others Concerned

1. Relative to DepEd Order No. 006, s. 2023 titled "Guidelines on the Implementation of the Joint Delivery Voucher Program for Senior High School Technical-Vocational-Livelihood Specializations", this Office informs all concerned of the composition of the JDVP Inspection and Monitoring Team who will conduct the on-site ocular visit to TVI partner institutions.
2. The conduct of inspection and monitoring shall commence on October 01, 2026, and will end on December 01, 2026. The team is composed of the CID and SGOD Chiefs, select Education Program Supervisors, and select School Heads/Assistant School Heads.
3. Attached are the Inspection and Monitoring Team (Enclosure 1), List of TVI Partner Institutions and Schedule of Monitoring (Enclosure 2), and Monitoring and Evaluation Tool (Enclosure 3) to be used during the inspection.
4. Immediate dissemination of this Memorandum is desired.

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: As stated

Reference: DO 006, s. 2023

To be indicated in the Perpetual Index
under the following subjects:

JDVP
MONITORING
EVALUATION

CID- the joint delivery voucher program for senior high school technical-vocational-livelihood specialization
division inspection and monitoring team
CIDS74R5-003867/October 20, 2026



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Enclosure 1

Inspection and Monitoring Team

No.	Name	Designation
1.	Edwin R. Rodriguez	CID Chief
2.	Imelda C. Raymundo	SGOD Chief
3.	Jerome A. Chavez	EPS, In-Charge of Senior High School
4.	Louie L. Fulleo	EPS, Division JDVP Focal Person
5.	Maria Corazon A. Borbon	EPS, SGOD
6.	Montano L. Agudilla Jr.	SEPS, QAD and M&E
7.	Gregorio I. Racelis	Principal, LPIHS
8.	Cherry G. Hugo	School Head, BANHS
9.	Mary Grace M. Cabili	School Head, Dapdap IS
10.	Joy B. Go	School Head, WPNHS
11.	Rempson P. Sumilang	School Head, RQIHS
12.	Cynthia Zorilla	Asst. School Principal, LPIHS

Enclosure 2

List of TVI Partner Institutions

No.	Name of Technical Vocational Institution	Contact Person	Specialization	Date of Monitoring	Assigned Monitoring Team
1.	St. Anne College Lucena Inc.	Geronimo T. Gavilan	Cookery NC II	October 27, 2026	Edwin R. Rodriguez (CID Chief) Jerome A. Chavez (EPS, SHS) Louie L. Fulleo (JDVP Focal)
2.	El Royale Hotelier Training Center Inc.	Michael L. Jalocon	Cookery NC II	October 29, 2026	Imelda C. Raymundo (SGOD Chief) Maria Corazon Borbon (EPS-SGOD) Cherry G. Hugo (School Head, BANHS) Cynthia Zorilla (Asst. Principal) Louie L. Fulleo (JDVP Focal)
3.	BWEST College Inc.	Marc-Konney L. Medina	Cookery NC II	November 3, 2026	Louie L. Fulleo (JDVP Focal) Montano Agudilla Jr. (SEPS, QAD) Mary Grace M. Cabili (School Head, Dapdap IS)
4.	CSTC, Inc.	Nelson D. Mendoza / Niño Joseph Ballares	FBS	November 5, 2026	Louie L. Fulleo (JDVP Focal) Montano Agudilla Jr. (SEPS, QAD) Mary Grace M. Cabili (School Head, Dapdap IS)

5.	Keystone Technical Institute of Lopez, Quezon Inc.	Rey Roldan	FBS	November 10, 2026	Joy B. Go (School Head, WPNHS) Rempson Sumilang (School Head, RQIHS) Democrito Cabile (School Head, Pandakaki IS) Louie L. Fulleo (JDVP Focal)
6.	Banahaw Technological College, Inc.	Anjo E. Abustan	Automotive NC II	November 12, 2026	Edwin R. Rodriguez (CID Chief) Jerome A. Chavez (EPS, SHS) Gregorio I. Racelis (Principal, LPIHS) Louie L. Fulleo (JDVP Focal)
7.	Smart Reliant Institute of Technology	Nelson D. Mendoza / Xymon Zaracena	Automotive NC II	November 17, 2026	Imelda C. Raymundo (SGOD Chief) Maria Corazon Borbon (EPS-SGOD) Cherry G. Hugo (School Head, BANHS) Cynthia Zorilla (Asst. Principal) Louie L. Fulleo (JDVP Focal)
8.	Sure-Work Technological Institute and Assessment Center Inc.	Michella E. Dañez	EIM NC II	November 19, 2026	Louie L. Fulleo (JDVP Focal) Montano Agudilla Jr. (SEPS, QAD) Mary Grace M. Cabili (School Head, Dapdap IS)

9.	Technical Skills System of Lucena, Inc.	Maria Ana P. Dayahan	EIM NC II	Tuesday, Nov. 24, 2026	Imelda C. Raymundo (SGOD Chief) Maria Corazon Borbon (EPS-SGOD) Cherry G. Hugo (School Head, BANHS) Cynthia Zorilla (Asst. Principal) Louie L. Fulleo (JDVP Focal)
10.	Yumi's Farm	Alicia A. Valdoria	OAP NC II	Thursday, Nov. 26, 2026	Edwin R. Rodriguez (CID Chief) Jerome A. Chavez (EPS, SHS) Gregorio I. Racelis (Principal, LPIHS) Louie L. Fulleo (JDVP Focal)
11.	ZEYEN Skills Enhancement Center, Inc	Maricel Talisic	Agriculture	Friday, Nov. 27, 2026	Joy B. Go (School Head, WPNHS) Rempson Sumilang (School Head, RQIHS) Democrito Cabile (School Head, Pandakaki IS) Louie L. Fulleo (JDVP Focal)
12.	ACEBA Science and Tech. Institute (ASTI) Inc.	Arlene B. Agawin	Computer System Servicing NC II	Tuesday, Dec. 1, 2026	Edwin R. Rodriguez (CID Chief) Jerome A. Chavez (EPS, SHS) Louie L. Fulleo (JDVP Focal)

Enclosure 3

Monitoring and Evaluation Tool

**CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS
JDVP-TVL Program Inspection Checklist**

Name of TVI			
Address			
Program(s) Applied	Tel/Fax No.		Remarks
PROGRAM IMPLEMENTATION CHECKLIST		Observed	
		Yes	No
1. TEACHING AND LEARNING			
a) Presence and use of Training Plan (Indicating the nominal duration for each learning competency)			
b) Presence and use of Session Plan (Indicating the following)			
i. Learning competency			
ii. Learning outcome			
iii. Pedagogy			
iv. Assessment			
c) Presence and use of Progress Chart			
d) Presence and use of Trainee's Record Book (TRB)			
e) Records of assessment and intervention (if applicable)			
2. LEARNING SUPPORT/RESOURCES			
a) Presence and use of equipment, tools, and consumables necessary to deliver the program (good for 25 or more learners)			
b) Presence and use of instructional materials (such as reference materials, slides, videotapes, internet access and library resources) necessary to deliver the program			
c) Presence and use of Physical Facilities indicating floor area for hands-on training (good for 25 or more learners)			
d) Presence and use of shop layout of training facilities indicating the floor area			
e) Presence and use of Health and Guidance Services			
3. FACULTY			
a) List of faculties with their qualifications, and areas of expertise with UPDATED NTTC/TM/NC			
b) Presence of and/or record of Public SHS teacher-in-charge for monitoring			
4. AGREEMENT PROVISIONS			
a) No fees and other expenses are collected			
b) Free transportation and Insurance (as proposed by TVI partner)			
c) Free NC II Assessment			